



Front of House Assistant (x4)

June 1-8, 2025

\$23.15/ hour, Invoiced to imagineNATIVE Film + Media Arts Festival

All Front of House Assistants will report directly to the Front of House Coordinator and the Operations Manager. They will help run a cinema venue at the TIFF Lightbox.

Primary Responsibilities

- Responsible for Front of House intake volunteers
- Troubleshooting ticketing issues with the Box Office Manager
- Managing lines + expectations of Guests, Artists, and Patrons
- Liaisoning with TIFF projectionists and the imagineNATIVE Lead Production Coordinator to start screenings and monitor Q&A's
- Provide daily reports and attendance numbers
- Assisting the Front of House Coordinator in the Loading out and into the TIFF Lightbox
- Participate in Front of House Training
- Other relevant duties as needed

Additional Details:

- Independent contract: June 1, 2025 to June 8, 2025
- \$23.15/hour
- Must be available in person, in Toronto, during the imagineNATIVE Film + Media Arts Festival (June 3-8)
- imagineNATIVE is hiring 4 Front of House Assistants
- Application Deadline: May 2, 2025 at 11:59 PM ET



401 Richmond Street West, Suite 446
Toronto, Ontario M5V 3A8

+1 416 585 2333
info@imagineNATIVE.org

imagineNATIVE.org